

BOARD OF SUPERVISORS MEETING, December 20, 2023

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on December 20, 2023 at the Pequea Township Municipal Building

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
E. John Hlavacek, Supervisor
Eric Lucas, Supervisor
Mike Novak-Supervisor

Others present:

Jackie Johns Jeff Kreider
Dawn Rineer John Michener
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- Thanks to all who donated toys for the 2023 Toys for Tots Campaign; your kindness is most appreciated. Chief Michener reported this was the most toys ever donated,
- The Pequea Township Board of Supervisors wishes you and your families a safe and wonderful holiday season!
- Chairman Lehman again thanked Treasurer/Administrator Dawn Rineer for all her work in preparing for the Budget and tonight's meeting.

MINUTES of PREVIOUS MEETING:

1. Consider approving the minutes of the November 15, 2023 Board of Supervisors Meeting:

Vice-Chairman Haas moved to approve the minutes of the November 15, 2023 Board of Supervisors Meeting. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve checks #14872-14915 from the General Fund, checks #2091-2098 from the Recreation Fund, check #1203 from the Donation Fund, and checks #0079-0088 from the Escrow Fund. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

PUBLIC COMMENTS:

ITEMS ON THE AGENDA: none

ITEMS NOT ON THE AGENDA: Jackie Johns thanked Supervisor Hlavacek for his service to the Township.

OLD BUSINESS: none

NEW BUSINESS:

1. Consider approval of Act 101 Recycling Ordinance/ set Hearing date

Chairman Lehman moved to set the hearing date for the Act 101 Recycling Ordinance for 6:30 pm on January 17, 2024. Supervisor Novak seconded the motion. All voted in favor; none opposed.

2. Discuss Operating Reserve Fund Certificate of Deposit purchase(s), authorizing renewal via Resolution

Vice-Chairman Haas moved to pass **Resolution #667-2023, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, authorizing the purchase of a certificate of deposit. The Board of Supervisors of the Township hereby authorizes the Treasurer to transfer unencumbered Operating Reserve Fund monies in the amount of approximately \$162,843.00 to a Certificate of Deposit for a period of 1 year.** Chairman Lehman seconded the motion. All voted in favor; none opposed.

Vice-Chairman Haas then moved to pass **Resolution #668-2023, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, authorizing the purchase of a certificate of deposit. The Board of Supervisors of the Township hereby authorizes the Treasurer to transfer unencumbered Operating Reserve Fund monies in the approximate amount of \$162,827.00 to a Certificate of Deposit for a period of 1 year.** Chairman Lehman seconded the motion. All voted in favor; none opposed.

3. Discuss Transfer of 2023 unencumbered funds to the Capital Reserve Fund via Resolution

Vice-Chairman Haas moved to pass **Resolution #669-2023, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, authorizing the Transfer of Unencumbered Monies from the General Fund to the Capital Reserve Fund. Whereas the Board wishes to transfer \$225,000.00 to the Capital Reserve Fund for roads, bridges and culverts.** Supervisor Lucas seconded the motion. All voted in favor; none opposed.

Vice-Chairman Haas then moved to pass **Resolution #670-2023, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, authorizing the Transfer of Unencumbered Monies from the General Fund to the Capital Reserve Fund. Whereas the Board wishes to transfer \$225,000.00 to the Capital Reserve Fund for equipment.** Supervisor Novak seconded the motion. All voted in favor; none opposed.

4. Consider Pioneer Management, LLC request #1 for reduction of LINKBANK Standby Letter of Credit #6200099752 for work completed on West Penn Grant Self-Storage (DMR Willow LLC)

Supervisor Lucas moved that we reduce the letter of credit by \$822,029.90 and establish a new amount equal to \$20,800.00 for West Penn Grant Self-Storage, a letter of Credit Reduction-Request #1, As-Built Plan Review #1. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's November report on table. Chief expects 2 new police cars outfitted and in use by March.

Pequea Township Road Department- Road Department. Supervisor Haas reported tree trimming, crack sealing, and gutter filling as recent projects.

Lancaster Inter-Municipal Committee- Representative's Update- meeting held 12/13/23. Supervisor Hlavacek reported recent topics are local police use of radar and taxation benefitting liquid fuels revenue at EV charging stations.

Suburban Lancaster Sewer Authority- Representative's Update-meeting held 11/14/23

Zoning/Code Enforcement Officer- Reports on file

Pequea Township Zoning Hearing Board- no December meeting/hearing scheduled for 1/2/24-DLD Investments LLC for 351 Sprecher Rd.

Pequea Township Planning Commission- no meeting in November

Pequea Township Safety Committee- Meeting held 11/6/23 + fire extinguisher training

* Chief Michener and all members of the Board individually thanked Supervisor E.J. Hlavacek for his years of service to Pequea Township as supervisor. Eric Lucas presented Hlavacek with a framed plaque from PSATS recognizing his service.

** Eric Lucas presented a framed certificate to Chairman Lehman commemorating the Resolution resulting in the naming of the Township's storage facilities in Harry Lehman's name.

Meeting adjourned at 7:37 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert Reidenbach', written in a cursive style.

Robert Reidenbach, Township assistant/recording secretary

Lequea Township Board of Supervisors

December 20, 2023 Meeting @ 6, 6:30 & 7:00p

6p = Budget Hearing 6:30 = Ordinance Hearing 7:00 = Regular Bd. Business Mtg

SIGN IN
PLEASE

Residents - name & address / Others - name & Co. affiliation

1. Dean Evans

LNP

2. Jackie Johns

3.

4.

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