

BOARD OF SUPERVISORS MEETING- March 19, 2025

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on March 19, 2025 at the Pequea Township Municipal Building

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
Jeff Kreider, Supervisor
Eric Lucas, Supervisor
Mike Novak-Supervisor

Others present:

Jackie Johns	Curvin Horning
Dean Evans-LNP	Dave Espenshade
John Birkenbine	Evie Birkenbine
Dawn Rineer	Brian Masterson
David King	Ken Stauffer
Dylan Rineer	Jason Topper
John Pogue	Caroline Patterson
Mark Deimler	Kara Garber

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- An executive session was held at 6:30 pm tonight prior to the BOS meeting to discuss personnel matters.

MINUTES of PREVIOUS MEETINGS:

1. Consider approving the minutes of the February 19, 2024 Board of Supervisors Meeting

Supervisor Lucas moved to approve the minutes of the February 19, 2025 Board of Supervisors Meeting. Supervisor Kreider seconded the motion. All voted in favor; none opposed.

2. Consider approving the minutes of the March 4, 2025 Road Bid Openings

Supervisor Lucas moved to approve the minutes of the March 4, 2025 Road Bid Openings. Supervisor Kreider seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve the Treasurer's Report: checks #15584-15622 from the General Fund/checks #2208-2216 from the Recreation Fund/checks #96 from the Escrow Fund/check #1019 from the American Rescue Plan Fund/check #1220 from the Donation Fund/ checks #422-423 from the Highway Aid Fund. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

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PUBLIC COMMENTS: (following Chairman Lehman's synopsis of the 13 agenda items)

Items on the agenda:

- Jackie Johns asked if the personnel policy was being revised/updated. Chairman Lehman replied that the revised personnel policy will be addressed in the Fall.
- Caroline Patterson inquired about the repair of the bank erosion at Silver Mine Park.

Items not on the agenda:

- Jackie Johns asked if we had named a new roadmaster. Chairman Lehman said we now have an acting roadmaster.

OLD BUSINESS:

1. Consider Approval of the Land Development and Stormwater Management Plan for Millwood Estates-801 Millwood Road

Following a presentation on the plans for Millwood Estates by John Pogue with clarification offered by Mark Deimler, the Board focused mainly on the placement and number of fire hydrants with guidance from Fire Chief Jason Topper. After clarification on some of the waivers requested, Chairman Lehman moved to approve the Land Development and Stormwater Management Plans for Millwood Estates under conditions set forth in Solanco Engineering's letter dated March 6, 2025 and the following additions, (1) place an additional fire hydrant on 781-801 Millwood Road, (2) placement of turf reinforcement along the walking path to provide rear access, (3) the \$7,500.00 per year for emergency services commences on January of 2026 for a period of seven years, and (4) approve waivers contained in the letter dated March 6, 2025. Supervisor Novak seconded the motion. All voted in favor; none opposed.

NEW BUSINESS

1. Consider Change in Personnel Policy

Supervisor Kreider moved to change the personnel policy vacation provision. Chairman Lehman seconded the motion. All voted in favor; none opposed.

2. Acknowledge Receipt of CPA Audit Report for the 2024 Fiscal Year

Supervisor Lucas moved that we acknowledge receipt of Maher Deussel's audit report for the 2024 fiscal year. Supervisor Kreider seconded the motion. All voted in favor; none opposed.

3. Consider Approval for the Drug Task Force Request for Donation

Supervisor Lucas moved that we notify the Lancaster County District Attorney that we will be unable to contribute to the Lancaster County Drug Task Force. Chairman Lehman seconded the motion. All voted in favor; none opposed.

4. Approve Road Bids

- A. Vice-Chairman Haas moved to accept the bid from Long's Asphalt for the purchase of all labor and equipment for the approximate amount of \$232,190.00 for paving. Chairman Lehman seconded the

motion. All voted in favor; none opposed.

- B. Vice-Chairman Haas then moved to accept the bid from Martin Paving Inc. for the seal coating (tar & chip) cost for various roads within the Township for the approximate cost of \$63,298.20 Supervisor Kreider seconded the motion. All voted in favor; none opposed.

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5. Consider Approval of the Building Bridges Foundation 5K Race on October 18, 2025

Chairman Lehman moved to approve the Building Bridges 5 K Race on October 18, 2025. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

6. Consider Approval for Part-Time Police Wage Increase

Chairman Lehman moved to set the new part-time police wages at \$26 per hour. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

Lehman then moved to increase Police Officer Brad Shenk's wages to \$32 per hour. Supervisor Kreider seconded the motion. All voted in favor; none opposed.

7. Consider Approval to Renew CD Purchase out of Capital Reserve Funds for Roads, Bridges, etc. via Resolution #728-2025

Chairman Lehman moved to pass **Resolution #728-2025, Section 1: The Board of Supervisors of the Township hereby authorizes the Treasurer to renew (1) Certificate of Deposit in the approximate amount of \$193, 366.13 for a term of 1 year from funds of Capital Reserve Fund monies set aside for roads, bridges, etc.** Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

8. Consider Approval to Renew CD Purchase out of Capital Reserve Funds for Future Expenses via Resolution #729-2025

Chairman Lehman moved to pass **Resolution #729-2025, Section 1: The Board of Supervisors of the Township hereby authorizes the Treasurer to renew (2) Certificates of Deposit in the approximate amount of \$240,000.00 each for a term of 1 year from funds of Capital Reserve Fund monies set aside for future expenses.** Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

9. Consider Approval of the Sewage Capacity Request for WAWA and Office Development at 3102 Willow Street Pike

Supervisor Lucas moved that we approve the sewage capacity request for WAWA and Office Development at 3102 Willow Street Pike for 14 EDU's. Chairman Lehman seconded the motion. All voted in favor; none opposed.

10. Consider Approval of the Lancaster County Conservation District 2025 Municipal MOU

Supervisor Kreider moved that Pequea Township sign the MOU with the Lancaster County Conservation District for 2025. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

11. Consider Approval Providing for an Increase in Compensation for Supervisors via Ordinance to Set Hearing Date

Chairman Lehman moved to set the Hearing date for 6:30 pm on April 16, 2025 for an Ordinance providing for an increase in compensation for supervisors. Vice-Chairman Haas seconded the motion.

All voted in favor; none opposed.

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12. Consider Hiring Part-Time Road Crew Member

Vice-Chairman Haas moved to hire Dwight Eshelman for part-time road crew employee at a rate of \$27 per hour. Supervisor Novak seconded the motion. All vote in favor; none opposed.

13. Authorize Bid Package for the Paving of Walking/Biking Trails at Silver Mine Park

Chairman Lehman moved that we put out for bid the paving of the Walking/Bike Trails and parking lots at Silver Mine Park. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table.

Pequea Township Road Department- Roadmaster report on table

Lancaster Inter-Municipal Committee- last meeting 2/12/2025-next meeting 4/9/25

Suburban Lancaster Sewer Authority- last meeting 2/27/2025-next meeting 3/27/2025

Zoning/Code Enforcement Officer-

Pequea Township Zoning Hearing Board- last meeting 3/4/2025

Pequea Township Planning Commission- last meeting 12/19/24-next meeting 3/26/25

Pequea Township Safety Committee- last meeting 3/5/2025- next meeting 4/2/2025

Pequea Township Emergency Management-

Meeting adjourned at 8:07 pm

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary