

BOARD OF SUPERVISORS Budget Workshop 1

October 22, 2025

The Pequea Township Board of Supervisors met at 5:00 pm at the Pequea Township Municipal Building.

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
Eric Lucas, Supervisor
Jeff Kreider, Supervisor
Michael Novak, Supervisor-absent
Dawn Rineer-Twp. Administrator

Others present:

Chief John Michener
Ken Stauffer
Officer Melot
Rob Reidenbach-Twp. Recording Sec.

CALL TO ORDER: Chairman Lehman called the meeting to order at 5:00 PM

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- These workshops have been properly advertised in Lancaster Newspapers.

*Administrator Dawn Rineer made adjustments to line-item totals relating to real estate tax income and road construction/rebuilding expenses. She often explained rising costs in many line items as the supervisors worked through the proposed budget.

WORKSHOP 1 AGENDA

COMPLETION OF RECREATION FUND BUDGET

Board discussion centered on the need for repairs to pavilion #2 at Silver Mine Park. Vice-Chairman Haas reported that the use of a dump trailer pulled by tractor instead of a truck will save money at Silver Mine Park. Supervisor Lehman again pointed out that this Fund is not self-supporting with costs exceeding income and will be increasingly relying on financial support from the General Fund in future years. Total amount of the Recreation Fund budget for 2026 is \$72,591.92

COMPLETION OF STATE HIGHWAY FUND BUDGET

Board discussion centered mainly on the lower amount of liquid fuels revenue from the State with revenue again lower than 2025. Vice-Chairman Haas presented clarification of and rationale for the road projects for 2026. He led a discussion on the pros and cons of repaving versus tar and chip on Sprecher and Millwood

Roads. The budgeted amount for the State Highway fund for 2026 is \$272,790.38.

The 2026 tar and chip road projects are:

Newswanger Rd.

Eckman Rd.

Brenneman Rd.

Short Lane

Benedict Rd.

Herrville Rd.

Beverly Rd.

Radcliff Rd.

Byerland Church Rd.

Hill Rd.

Clearview Rd.

Silver Mine rd.

Run Valley Rd.

Tanyard Rd.

Stoney Lane

Lyndale Rd.

COMPLETION OF GENERAL FUND BUDGET

Board discussion centered on:

- (1) current status and future police car needs
- (2) earned income tax increased revenue
- (3) lower income from Comcast
- (4) cost increases for health insurance and workman's comp
- (5) the removal timetable for the Radcliff Road bridge
- (6) the need for a part-time employee to scan township documents
- (7) the need for a new roof for the Township Building
- (8) condition of township's road equipment
- (9) the cost of a new township website
- (10) the 17.5% increased cost for police and road crew health insurance, increases in other insurances for the township

The budgeted amount for the 2026 General Fund is \$3,085,508.82.

Summation:

After discussion on the budget's deficit, the Board agreed to transfer \$90,545 from the Capital Reserve Fund and reluctantly raise taxes by 8% (1.777) mills to balance the 2026 budget. The tax increase will raise revenue by approximately \$63,689.54 creating a balanced budget.

VOTING:

Chairman Lehman moved to forward the 2026 Recreation Fund proposed budget to the Budget Hearing to be held at 7:00 pm on December 3, 2025 at the Pequea Township Municipal Building. Vice-Chairman Haas seconded the motion. All voted in favor.

Chairman Lehman moved to forward the 2026 State Highway Fund Proposed Budget to the Budget Hearing at 7:00 pm on December 3, 2025 at the Pequea Township Municipal Building. Supervisor Kreider seconded the motion. All voted in favor.

Chairman Lehman moved to forward the 2025 General Fund proposed budget to the Budget Hearing to be held at 7:00 pm on December 3, 2025. Supervisor Lucas seconded the motion. All voted in favor.

Chairman Lehman moved to set the proposed tax millage for 2026 at 1.777 mills for the Budget Hearing at 7:00 pm on December 3, 2025. Supervisor Lucas seconded the motion. All voted in favor.

OTHER BUSINESS:

PUBLIC COMMENTS: none

1.Consider Approval for WAWA Sewage Facilities Planning Module via Resolution #749-2025

Chairman Lehman moved to pass **Resolution #749-2025**. Supervisor Kreider seconded the motion. All voted in favor.

2. Authorize the Agreement for Chief John Michener

Chairman Lehman moved to authorize Chief John Michener's employment agreement subject to approval and signature of the police contract and police stations lease extension. Supervisor Lucas seconded the motion. All voted in favor.

3. Authorize the Contract for the Pequea Township Police Officers

Chairman Lehman moved to authorize the Pequea Township officers' contract subject to signature of Chief Michener's agreement and police station lease extension. Supervisor Kreider seconded the motion. All voted in favor.

4. Authorize the Agreement for New Danville Fire Company Lease Extension to 2030

Chairman Lehman moved to extend the police station lease through 2030 @ an annual increase of 3% subject to the signing of Chief Michener and Police contracts. Vice-Chairman Haas seconded the motion. All voted in favor.

5. Consider Request for Financial Security Release #4.1 for Penn Grant Commons West Phase 1 (Land Development/Storm Water Plan)

Chairman Lehman moved that the Township reduce the letter of credit currently held by Pequea Township in the amount of \$245,055.27. Supervisor Lucas seconded the motion. All voted in favor. This was a reduction of \$245,055.27 leaving a balance of \$0.00.

6. Consider Request for Financial Security Release #3 for Penn Grant Commons West Phase 2

Chairman Lehman moved to reduce the letter of credit currently held by Pequea Township in the amount \$405,417.47. Supervisor Lucas seconded the motion. All voted in favor. This was a reduction of \$405,417.47 leaving a balance of \$347,704.69.

7. Discuss Hiring of Part-Time Police Officer

This item was tabled indefinitely.

8. Set Roadmaster Wages

Vice-Chairman Haas moved to set Brandon Suter's wages at \$30 per hour effective 11/3/2025 and at \$32 per hour after a successful 90-day evaluation. Chairman Lehman seconded the motion. All voted in favor.

***Note**-the second and third budget workshops, conditionally scheduled, are now canceled as all necessary budget work has been completed.

Workshop adjourned at 6:54 pm.

Respectfully submitted,



Robert Reidenbach

Asst. Twp. Recording Sec.