

BOARD OF SUPERVISORS MEETING- November 19, 2025

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on November 19, 2025 at the Pequea Township Municipal Building

Present at the meeting:

Harry Lehman- Chairman
Tom Haas- Vice-Chairman
Jeff Kreider- Supervisor
Eric Lucas-Supervisor-absent
Mike Novak-Supervisor
Dawn Rineer-Township Administrator

Others present:

Ken Stauffer Mark Deimler
Brenden Curry-LNP Jackie Johns
John Michener Ross Fry
Jason Kreider Carolyn Patterson
Rob Mellinger

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- The Budget Hearing date this year will be Wednesday, December 03, 2025 at 7 pm due to all work being completed at the October 22, 2025 Budget Workshop 1.
- If anyone is interested in serving on any of our Boards, please email secretary@pequeatwp.org or call 717-464-2322.
- The Board of Supervisors and staff would like to wish our residents a Happy Thanksgiving.

MINUTES of PREVIOUS MEETINGS

1. Consider approving the minutes of the October 15, 2025 Board of Supervisors Meeting

Supervisor Novak moved to approve the minutes of the October 15, 2025 Board of Supervisors Meeting. Vice-Chairman Haas seconded the motion. All voted in favor.

2. Consider Approving the minutes of the October 22, 2025 Budget Workshop 1 Meeting.

Supervisor Kreider moved to approve the minutes of the October 22, 2025 Budget Workshop 1 Meeting. Vice-Chairman Haas seconded the motion All voted in favor.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve the Treasurer's Report: checks #15932-15971 from the General

Fund/check #4417 from the Payroll Checking Account/checks #2281-2287 from the Recreation Fund/checks #114-117 from the Escrow Fund/check #1019 from the American Rescue Plan Fund/checks #1230-1232 from the Donation Fund/ checks#427 from the Highway Aid Fund. Chairman Lehman seconded the motion. All voted in favor.

PUBLIC COMMENTS: (following Chairman Lehman's synopsis of the 8 agenda items)

Items on the agenda:

Jackie Johns asked about the inclusion of employee cell phone use in the revised personnel policy.

Items not on the agenda:

Jackie Johns asked about the tree trimming in Millwood Estates, the results of the water testing for WAWA and the overdue planting of trees on Millwood Road as well as the removal of some old tree growth in that area.

OLD BUSINESS: none

NEW BUSINESS

1. Discuss Stuart Herr Variance-465 Long Lane

Mark Deimler showed the supervisors a map of the Herr property and explained Stuart Herr's plans for usage and his reasons for requesting a variance. Chairman Lehman then moved that the BOS support the variance for Stuart Herr. Supervisor Novak seconded the motion. All voted in favor. This matter will now go before the Zoning Hearing Board.

2. Consider Appointing a Certified Public Accountant to Audit the 2025 Accounts of the Township of Pequea and Establish Compensation to be Paid (approx. \$14,200) to the CPA via Resolution #750-2025

Supervisor Kreider moved to appoint Maher-Duessel CPA to audit the 2025 accounts of the Township of Pequea for the approximate cost of \$14,200.00 paid to the CPA via **Resolution #750-2025**. Supervisor seconded the motion. All voted in favor.

Supervisor Kreider then moved to have Chairman Lehman sign the engagement letter with that firm (CPA). Vice-Chairman Haas seconded the motion. All voted in favor.

3. Consider Stormwater Management Plan Review #1for 1141 Millwood Rd. (Joseph Stoltzfoos)

Vice-Chairman Haas moved to conditionally approve the stormwater management plan for 1141 Millwood Road subject to the Solanco Engineering letter dated 10/22/2025. Chairman Lehman seconded the motion. All voted in favor.

4. Discuss Approval of Personnel Policy Effective January 1, 2026

Supervisor Kreider moved to approve the updated personnel policy effective January 1, 2026. Vice-Chairman Haas seconded the motion. All voted in favor.

5. Consider Application for Statewide Local Share Assessment Grant-Police Vehicle

a. Designate Grant Representative via Resolution #751-2025

Chairman Lehman moved to submit application for a statewide local share assessment grant in the approximate amount of \$71,450.85 for the purpose of a new police vehicle. Vice-Chairman Haas seconded the motion. All voted in favor.

Chairman Lehman moved to pass **Resolution #751-2025 appointing Harry Lehman-Chair and Dawn Rineer-Township Administrator as the designated grant representatives**. Supervisor Novak seconded the motion. All voted in favor.

6. Consider Approval for Slow Children at Play Signs on Clearview Road

Vice-Chairman Haas moved to approve two (2) Watch Children signs on Clearview Road. Supervisor Novak seconded the motion. All voted in favor.

7. Consider Request for Financial Security Reduction #2-As Built Plan Review #1-200 Shultz Road (former Myers Partnership Subdivision)

Chairman Lehman moved to reduce the escrow in the amount of \$2,090.00 leaving a balance of \$3,159.00. Supervisor Kreider seconded the motion. All voted in favor.

8. Consider Request for Financial Security Release #2- As Built Plan Review #1-393 Long Lane (Catherine Hershey School)

Chairman Lehman moved that Pequea Township release the financial security upon addressing the outstanding as-built review comments in the amount of \$7,331.83 leaving a zero balance. Vice-Chairman Haas seconded the motion. All voted in favor.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table

Pequea Township Road Department- Vice-Chairman Haas reported that tree trimming continues and limb cleanup from recent high winds. Pipe repair is being done on Stoney Lane.

Lancaster Inter-Municipal Committee- last meeting 10/8/25, next meeting 12/10/25

Suburban Lancaster Sewer Authority- last meeting 10/23/25; next meeting 11/20/25

Zoning/Code Enforcement Officer-

Pequea Township Zoning Hearing Board- last meeting 11/4/25; next meeting 12/2/25

Planning Commission- last meeting 5/28/25

Pequea Township Safety Committee- last meeting 11/5/25; next meeting 12/3/25

Pequea Township Emergency Management-

Meeting adjourned at 7:29 PM

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary