

**BOARD OF SUPERVISORS BUDGET ADOPTION HEARING MINUTES**  
**December 03, 2025- 7:00 PM**

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**In Attendance:**

Jackie Johns  
Ken Stauffer  
Brendan Curry-LNP  
Rob Reidenbach- Rec. Sec.

**Board of Supervisors**

Chairman- Harry Lehman  
Vice-Chairman- Tom Haas  
Supervisor -Jeff Kreider  
Supervisor -Eric Lucas  
Supervisor -Michael Novak  
Township Administrator-Dawn Rineer

**CALL TO ORDER**

Pledge of Allegiance

**ANNOUNCEMENTS:**

- Public Meetings may be both audio and video recorded.
- The purpose of this hearing is to consider final adoption of the proposed 2026 budget.
- The Pequea Township Board of Supervisors held one workshop on Wednesday, October 22, 2025 to arrive at the proposed budget for 2026.
- Notice has been properly advertised, November 12 and November 21, 2025 in the Lancaster Newspaper; a copy of the proposed 2026 Pequea Township Budget was made available at the Township office as well as on the Pequea Township website from November 12, 2025 to December 3, 2025.

**BUDGET NARRATIVE:** (see attachment at end of minutes)

Chairman Lehman moved to make the Budget Narrative a part of this meeting's minutes.  
Supervisor Lucas seconded the motion. All voted in favor.

**CITIZEN PARTICIPATION:**

Questions/Comments on the proposed 2026 budget:

Jackie Johns asked for an explanation of legal fees on different budget line items, the cost of the labor lawyer's legal fees for the new employee contract, the right-to-know costs, and what would be the residential tax increase for 2026 (8%). Chairman Lehman added that the 40 apartment units across for Pequea Elementary would generate \$1500.00 per unit which goes to the recreation fund.

**2026 Budget Hearing-12/3/25-P2**

**1. Consider final adoption of proposed Pequea Township 2026 Budget**

**A. 2026 Proposed General Fund Budget:**

Chairman Lehman moved to approve the 2026 General Fund budget. Supervisor Novak seconded the motion. All voted in favor.

**B. 2026 Proposed State Highway Fund Budget:**

Chairman Lehman moved to approve the 2026 State Highway Fund budget. Vice-Chairman Haas seconded the motion. All voted in favor.

**C. 2026 Proposed Recreation Fund Budget:**

Chairman Lehman moved to approve the 2026 Recreation Fund budget. Supervisor Kreider seconded the motion. All voted in favor.

**2. Levy Tax Rate for the year 2026 by Resolution #752-2025**

Chairman Lehman moved to approve **Resolution #752-2025, a resolution of the Township of Pequea, Lancaster County, Pennsylvania establishing the tax rate of 1.777 mils for the year 2026**. Supervisor Lucas seconded the motion. All voted in favor.

**3. Define Tax Collector of Real Estate Taxes for Pequea Township for 2026**

Chairman Lehman moved the County of Lancaster be the Township's tax collector for 2026. Supervisor Lucas seconded the motion. All voted in favor.

**ADJOURNMENT:**

7:17 pm

**Respectfully submitted,**



Robert Reidenbach- Recording Secretary

**attachment: Budget Narrative**

**PEQUEA TOWNSHIP**  
**BUDGET NARRATIVE 2026**

Discussion was held at the October 22nd budget workshop with a proposed tax increase of 8%, approximately \$63,690 was entered into the proposal budget calculations. A Capital Reserve Transfer of \$90,545.45 is necessary to balance the proposed budget.

**GENERAL FUND**

- Proposed Budget 2026
  - Projected Income \$ 2,931,273.83
  - Less Projected Expenses \$3,085,508.83
  - Projected Shortfall \$154,235 (Tax Increase \$63,689.54 & Capital Transfer \$90,545.45) necessary to balance a proposed budget.
- The Budget income figures are based on information obtained from the Lancaster County Tax Collection Bureau and updated Real Estate Assessments.
- The Board of Supervisors took into consideration the slowing Real Estate sales outlook for 2026 to arrive at the Transfer Tax Revenue projections. Cable Franchise Fee will decrease also as trended in previous years. Workers Compensation insurance had a percentage increase of 20% in the budget as well.
- Inflation will continue to increase our cost and was taken into consideration. Health and Liability insurance had a percentage increase of 17.5% in the proposed budget.
- Our Police Chief, Township Administrator, and Roadmaster were instrumental in providing the board with needed information.
- Grants in process:
  - Police vest \$15,370.00
  - Upfitting Dump Truck \$110,000.00
- Grant Applications:
  - Grant Application – Mower / Loader \$383,775.00
  - Grant Application – Police vehicle \$60,000.00
- Major Projects For 2026:
  - Radcliff Road Bridge Removal to be complete funded from Capital Reserve
  - Upfitting of Western Star Dump Truck to complete purchase
  - Purchase of Police vehicle
  - Purchase of Police Vest
  - Purchase of Mower / Loader
  - Roof Repair for Township Building
  - Scanning of permeant documents for zoning
  - Create new website to be ADA Compliant
  - Roads – \$399,500 (10% inflation built in)
    - \$124,300 Millwood Rd – (Baumgardner to Rawlinsville) Level Course – will come back in 2 years and tar-n-chip
    - \$255,200 Sprecher Rd – (Marticville Rd to Millwood Rd, Marticville Rd to Lynndale Rd) Level & Wear Courses
    - \$20,000 for Miscellaneous Projects