

BOARD OF SUPERVISORS MEETING-December 17, 2025

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on December 17, 2025 at the Pequea Township Municipal Building

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
Jeff Kreider, Supervisor
Eric Lucas, Supervisor
Mike Novak-Supervisor
Dawn Rineer-Twp. Administrator

Others Present:

Brenden Curry-LNP Jackie Johns
Brad Shenk Darren Heugel
Ken Stauffer Tim Kuntz
Martin Harnish

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- The Board of Supervisors held an executive session at 12:00 PM on December 16, 2025 for the purpose of reviewing the new personnel policy with staff and to thank them for a great year,
- The Board of Supervisors Reorganization Meeting will be held on Monday, January 5, 2026 at 7:00 PM.
- The Board of Supervisors and staff would like to wish our residents a Merry Christmas and a Happy New Year.

MINUTES of PREVIOUS MEETINGS:

1. Consider approving the minutes of the November 19, 2025 Board of Supervisors meeting.

Vice-Chairman Haas moved to approve the minutes of the November 19, 2025 Board of Supervisors Meeting. Supervisor Novak seconded the motion. All voted in favor.

2. Consider approving the minutes of the December 03, 2025 Budget Hearing Meeting

Supervisor Lucas moved to approve the minutes of the December 03, 2025 Budget Hearing Meeting. Supervisor Kreider seconded the motion. All voted in favor.

TREASURER'S REPORT: A copy of the bill list is on the table

BOS-12/17/25-P2

Supervisor Lucas moved to approve the Treasurer's Report: checks #15972-16051 from the General

Fund/check #4417 from the payroll checking account/checks #2288-2297 from the Recreation Fund/checks #118-119 from the Escrow Fund/check #1230-1232 from the Donation Fund/ checks #427 from the Highway Aid Fund. Supervisor Kreider seconded the motion. All voted in favor.

YEAR in REVIEW

Chairman Lehman discussed the 2025 "Year in Review". (see attached)

PUBLIC COMMENTS: (following Chairman Lehman's synopsis of the 8 agenda items)

Items on the agenda: none

Items not on the agenda:

Jackie Johns asked if the water testing final report for WAWA was available. Chairman Lehman said a 3rd party review is in progress. She also inquired about the recent Supreme Court decision regarding addendums to an agenda.

OLD BUSINESS: none

NEW BUSINESS:

1. Consider Motion to Move Grant Monies to the Capital Reserve Account for Future Police Vests via Resolution #753-2025

Supervisor Kreider moved to move grant monies to the Capital Reserve Account for future police vests via **#753-2025**. Supervisor Lucas seconded the motion. All voted in favor.

2. Set Recording Secretary Wages effective January 01, 2026

Chairman Lehman moved to set the recording secretary's wages at \$125.00 per meeting. Supervisor Lucas seconded the motion. All voted in favor.

3. Consider Request to Renew CD Purchase for the Following via Resolution

a. Capital Reserve Funds for Roads, Bridges, etc.-\$124,000.00 via Resolution #754-2025

Supervisor Novak moved to pass **Resolution #754-2025**. Supervisor Lucas seconded the motion. All voted in favor.

b. Capital Reserve Funds for Roads, Bridges, etc.- \$14,000.00 via Resolution #755-2025

Supervisor Kreider moved to pass **Resolution #755-2025**. Supervisor Novak seconded the motion. All voted in favor.

c. Capital Reserve Funds for Equipment- \$235,872.00 via Resolution #756-2025

Supervisor Novak moved to pass **Resolution #756-2025**. Vice-Chairman Haas seconded the motion. All voted in favor.

d. Operating Reserve- \$171,962.21 via Resolution #757-2025

Supervisor Kreider moved to pass **Resolution #757-2025**. Vice-Chairman Haas seconded the motion. All voted in favor.

e. Operating Reserve- \$171,945.84 via Resolution #758-2025

Supervisor Novak moved to pass **Resolution # 758-2025**. Supervisor Lucas seconded the motion. All voted in favor.

BOS-12/17/25-P3

4. Consider Approval to Authorize the Transfer of Unencumbered Monies from the General Fund to the Capital Reserve Fund via Resolution #759-2025

Supervisor Lucas moved to authorize the transfer of \$150,000.00 of unencumbered monies to Roads/Bridges/Culverts via **Resolution #759-2025**. Vice-Chairman Haas seconded the motion. All voted in favor.

5. Consider ADA Website Compliance-SockEm Web Solutions

Vice-Chairman Haas moved to authorize the secretary to work with SockEm Website Solutions to construct a new ADA compliant web site in the approximate amount of \$4,500.00. Chairman Lehman seconded the motion. All voted in favor.

6. Consider Request for Financial Security Release #1-Cliff Charles-2227 New Danville Pike

Supervisor Lucas moved to reduce the escrow for Cliff Charles, 2227 New Danville Pike and establish the new amount equal to \$3,850.00. Chairman Lehman seconded the motion. All voted in favor.

7. Discuss Lancaster County Dispatch Authorization Letter to Allow permission for West Willow and New Danville Fire Company to Make Changes to Box Alarms as Needed

Supervisor Novak moved to instruct the Chairman to be able to sign this letter of delegation of public safety response planning authority. Vice-Chairman Haas seconded the motion. All voted in favor.

8. Authorize Representatives to Negotiate Union Contract

Vice-Chairman Haas moved to authorize Harry Lehman and Dawn Rineer as reps to negotiate the union contract. Supervisor Kreider seconded the motion. All voted in favor.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table.

Pequea Township Road Department- Roadmaster report on table. Vice-Chairman Haas reported the road crew did a successful run during the first snow storm. He reported the purchase of 12 portable emergency flashing stop signs which will be housed at the Township's maintenance building.

Lancaster Inter-Municipal Committee- last meeting 12/10/25-next meeting 02/2026. Supervisor Kreider reported that the main topic of the meeting was the water and electric consumption of AI data centers.

Suburban Lancaster Sewer Authority- last meeting 11/20/25-next meeting 12/18/2025

Zoning/Code Enforcement Officer-

Pequea Township Zoning Hearing Board- last meeting 12/02/2025-next meeting 1/06/2026

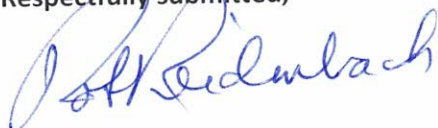
Pequea Township Planning Commission- last meeting 5/28/2025

Pequea Township Safety Committee- last meeting-12/03/2025-next meeting 1/07/2026

Pequea Township Emergency Management-

Meeting adjourned at 7:50 PM

Respectfully submitted,



Robert Reidenbach, Township Recording Secretary

PEQUEA TOWNSHIP
YEAR IN REVIEW 2025

General Fund

- The 2025 beginning balance (equity) in the General Fund was \$1,167,250.30. Taxes were increased by 5% to a new mileage rate of 1.645.
 - AC Units were upgraded (DCED Grant)
 - Generator was upgraded and electric switch to run sufficiently (DCED Grant)
 - Pleasant View Rd Pipe Installation – major stormwater project – 137 Ft. of pipe
 - Purchased 2025 Western Star Dump Truck – upfitting to be complete 2026 -Grant
 - Purchased 2025 Western Star Dump Truck and upfitted (Horwith)
 - Purchased F600 Heavy Duty Truck – Grant (Susquehanna Ford)
 - Byerland Church Rd – completed stormwater project - replaced 2 catch basins
 - Carriage House – replaced drain pipe
 - Stoney Lane – pipe replacement and end wall placement
 - Stripped and rewaxed the township building floors
 - Blue Print Scanner / Copier purchase
 - Had new Security Lock system for office installed
 - Remodeled Women's bathroom in township building
 - Removal of Radcliff Bridge
- Road Projects
 - Nolt Avenue – (paved from West Willow Rd to Twp Line and installed new side – walk) – installed new drain pipe
 - Sprecher Rd – Stormwater project - 7 catch basins and 420 Ft. of pipe completed
 - Tomahawk Drive – (New Danville Pike to Twp Line) Level Coarse & Wearing courses
 - Sherrard Drive – (Herrville Rd to Willow Street Pike) Level & Wearing courses
 - Arrowhead Circle – (New Danville Pike to Twp Line) Level & Wearing courses
 - Tanyard Rd – (New Danville Pike to Twp Line) Leveling course
 - Deerfield Rd – (Pave joint to Pave Joint) Level & Wearing courses
 - Doe Run Rd – (Deerfield Rd to Cul-de-sac) Level & Wearing courses
 - Line painting was performed on numerous roads (part of three-year plan)
- The Projected balance at the end of 2025 is \$1,414,393.77 an increase of \$247,143.47, less any pending transfers (to be discussed during regular meeting).

Highway Fund

- The 2025 beginning balance (equity) in the State Highway Fund was \$99,105.42. The projected balance at the end of 2025 is \$94,237.56, a decrease of \$4,867.86.
- Road Projects

12/17/2025

- Millwood Rd – (Baumgardner Rd to Rawlinsville Rd) – Extensive Base Repair
- Sprecher Rd – (Millwood Rd to Marticville Rd) – Base Repair
- Extensive crack sealing work done throughout Twp.
- Tar N Chip Projects
 - Mt Hope School Rd – (1st section & 2nd section) – Single application
 - Indian Hill Rd – Single application
 - Church Rd – Single application
 - Stoney Lane, West – Single application

Recreation Fund

- Baseball Diamond sand repair started – to be completed in 2026 (new dimatex surface)
- We have received \$0.00 Fees in Lieu of Parkland for the year – development at a stand still
- Paving of 2 miles of bike & hike trails
- Rip Raft filled in by kayak launch
- Park Bank Restoration project completed at McGallister Run
- The 2025 beginning balance (equity) in the Recreation Fund was \$404,770.35. The projected balance at the end of 2025 is \$165,559.34, a decrease of \$239,211.01.