PEQUEA TOWNSHIP
Lancaster County, Pennsylvania

RESOLUTION NO. 768-2026

WHEREAS, the Township wishes to amend the Township Fee Schedule by Resolution

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania hereby adopt the following additions to the Township fee schedule that will become effective the fifth day of January, 2026.

Park Pavilion Reservation Non-refundable Fee	
FEES PER PAVILION/DAY	
Pequea Twp. Employee	$0.00
Non-Profit	$50.00
Resident	$50.00
Non-Resident	$65.00

Park Use Fees Public Gathering of 300 or more	
ATTENDEES	**FEE AMOUNT**
300-500	$900.00
501-1000	$1,500.00
1001-1500	$2,000.00
Over 2,000	Variable

Park and Recreation Permit Fees:

FIREWOOD PERMIT	$0.00 Pequea Twp. Employee- $20.00/up to 2 cords for Residents
VENDOR PERMIT	$40.00/Non-Profit $20.00

Fines for Violating Animal Control Ordinances 220-2023 & 221-2023 are as follows:

Animals Running at Large

FIRST OFFENSE	$125.00 Fine
SECOND OFFENSE	$225.00 Fine
THIRD OFFENSE	$450.00 Fine

Animal Excrement (non-removal)

FIRST OFFENSE	$125.00 Fine
SECOND OFFENSE	$225.00 Fine
THIRD OFFENSE	$450.00 Fine

Animals transported to SPCA

EACH OCCURRENCE	$600.00 Fine

Short-Term Rental Fees per Ordinance 219-2023:

Application Fee	$100.00
Inspection Fee	$85.00/hour

Zoning Fees:

Zoning Permit Base Fee (All Zoning Permits)	$120.00
Agricultural Related Structure	.15 per sq. ft. (Minimum $50.00)
Commercial / Industrial Structure	.60 per sq. ft. (Minimum $150.00)
Institutional Structure	.40 per sq. ft. (Minimum $100.00)
Residential Structure – Single Family (Including Additions & Accessory Structures)	.25 per sq. ft. (Minimum $100.00)
Residential Accessary Structure – Single Family less than 300 Sq Ft	$200.00 (Includes SWM Exemption Fee/ No Base Fee Required)
Residential Structure – Multi-Family (Including Additions & Accessory Structures)	.35 per sq. ft. (Minimum $200.00)
Zoning Fee for Projects not Meeting Defined Construction Classification	1.5% of Total Cost of Improvement (Minimum $100.00)
Certificate of Occupancy	$ 110.00
Deck & Patio / Fence Permit	$ 110.00
DEP Planning Module Review Fee	$ 85.00 plus Engineer Review Fees
Driveway Permit	$ 85.00 plus Engineer Review Fees
Permit Extension (Prior to Expiration)	$ 90.00
Demolition Fee	$ 60.00
Pool Permit – Pool/Spa/Jacuzzi	$ 85.00
Research	$ 40.00 per hour
Sign Permit	$ 85.00
Appeals & Applications to Zoning Hearing Board	$1250.00 & $200.00 per hr. in excess of 3 hrs. (Resident) $1350.00 & $200.00 per hr. in excess of 3 hrs. (Non-Resident)
Conditional Use Hearing	$1250.00 & $200.00 per hr. in excess of 3 hrs.
Continuances (Applicant Requested)	Township assessed fee not to exceed $400.00 and Advertising costs if applicable
Appeals Under Local Agency Law*	$1,100.00 per hearing
UCC Building Code Appeal Fee	$900.00 per hearing
Court Reporter	Divided 50% to Applicant / 50% to Township
Re- Zoning Requests	$2,200.00 & $300.00 per each continuance
Zoning Ordinance /Map — CD	$ 50.00 (plus postage)
Comprehensive Plan – CD	$ 50.00

*Appeals Under Local Agency Law - Every request for a hearing under the Local Agency Law, 2 Pa. C.S. §551 et seq., for which the Township has not established a specific fee by other resolution or ordinance shall be accompanied by a fee in the amount of $500.00. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Township entirely by the person or entity requiring a hearing. The cost of the original transcript shall be paid by the Township if the transcript is ordered by the Township or shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof

Building Permit Fees:

- Fees determined by Pequea Township appointed third party building inspection agencies
- Zoning Permit Fee plus 15% of third-party inspection agency fee
- $4.50 State mandated surcharge for all Building Permit Applications

Additional Permit Fees:

If the excavation for, the construction or erection of any building, including accessory buildings or the alteration of any building, including accessory buildings or the alteration of any building or any use change or structure that requires a permit begins before a permit is issued, the zoning permit fee is double the original fee plus one hundred ($100.00) dollars.
Incomplete and/or applications returned to the applicant for additional information shall be subject to a fee of $90.00 per hour for review and processing of the permit.

Stormwater Management Review Fees

- Major Land Disturbance $500.00 per application
- Major Land Disturbance $2,000.00 deposit per application*
- Waiver/Modification of the provisions of the Ordinance (Major Land Disturbance) $50.00 per request
- Minor Land Disturbance pursuant to Section 403 of the SWMO $150.00 per application
- Minor Land Disturbance $1200.00 Permit Review and Inspection Fee*
- Waiver/Modification of the provisions of the Ordinance (Minor Land Disturbance) $50.00 per request
- Exemption $100.00 (excluding single family residential accessory structures) per application

*'If, in the opinion of the Township Designee, the deposits filed by any applicant have been reduced to a point that in good faith it is not deemed probable that the reviews can be accomplished by Township Officials within the budget of said deposits, the Township Designee shall require a submission of additional deposits, from time to time, so to adequately secure the payment of all Township costs and expenses, in review of and associated with, all subdivision and land development plans.

Stormwater Ordinance Copies

Book: $35.00
CD: $5.00

Property Maintenance Code Violation Quick Ticket Fines:

VIOLATION	OFFENSE	FINE AMOUNT
High or Noxious Weeds and Grass	First Offense	$100.00
High or Noxious Weeds and Grass	Repeat Offense	$300.00
Garbage and/or Rubbish	First Offense	$100.00
Garbage and/or Rubbish	Repeat Offense	$300.00
Accumulation – Snow	First Offense	$100.00
Accumulation – Snow	Repeat Offense	$300.00

Property Maintenance Code Fees for Inspections, Violations, and Legal Actions:

The following fee schedule shall be applicable to be charged against the Owner(s) and/or Tenant(s) of the premises who are found to be in violation of the provisions of the Property Maintenance Code by the Pequea Township Code Enforcement Officer.

Initial Inspection, Violation Notice and Report (One Inspector)	No Charge
Second and Subsequent Inspections and Reports/Notices (One Inspector)	$100.00 per hour
Legal Expenses of Township and Court Costs for Non-Compliance	$250.00 per hour

All administrative expenses, mileage charges, and materials including but not limited to test kits and barrier tape	Actual Cost

Payment of all the above fees shall be due to the Township within thirty (30) days of the date of the delivery of the invoice to the responsible party or parties, and if not paid within the thirty (30) days, the party or parties shall pay to the Township interest from the due date to the date paid at the legal rate allowable under the law. The party or parties who are subject to the violation notice could be subject to additional charges for fines, penalties, attorney fees and other costs if legal action is required before the District Magistrate or the Court of Common Pleas of Lancaster County to correct the violation.

Subdivision and Land Development Fees:

RATE SCHEDULE		
Plan Type	**Administrative Fee**	**Escrow Account**
Sketch Plan	$100.00	$600.00
Lot Add on	$350.00	$800.00
Revised Plan	$350.00	$800.00
Separation Plan	$350.00	$800.00
Prelim. /Final Subdivision	$600.00	$1,100.00
Preliminary Plan	$900.00	$2,200.00
Final Plan	$900.00	$2,200.00
Modifications	$100.00	$75.00
Waiver of Land Development	$150.00	$550.00

NOTES:

1. No fee for modification requests submitted with the original submission package.
2. The administrative fee is non-refundable.
3. The deposit account is for engineering and solicitor costs outlined by Section 801 of this Ordinance. The applicant will be sent monthly invoices for costs accrued. The escrow shall be refunded to the applicant upon project completion and payment of all outstanding invoices, if applicable.
4. Fees for improvement construction plans shall be the same as those for preliminary or final plans.
5. Fees subject to change by resolution of the Pequea Township Board of Supervisors.

SMALL WIRELESS COMMUNICATION FACILITIES APPLICATION

Pursuant to Ordinance 218-2023, the Board of Supervisors determined a fee of Two Hundred Seventy Dollars ($300.00) will be collected to regulate implementation of small wireless communication facilities within the Township, in accordance with requirements set forth in Act 50 of 2021, the Small Wireless Facilities Deployment Act.

FEE IN LIEU OF PARKLAND

Pursuant to Resolution 305-2006, the Board of Supervisors determined a fee of One Thousand Five Hundred Dollars ($1,500.00) per individual residential lot or individual dwelling unit shall be the fee in lieu of dedication of park and recreational land in Pequea Township.

Submission Deadlines

All Planning Commission and Zoning Hearing Board submissions must be received by Solanco Engineering Associates, LLC no later than 4:00 P.M. on the day of the deadline.

PLANNING COMMISSION SUBMISSION DEADLINE	PLANNING COMMISSION MEETING DATE
December 30, 2025	January 28, 2026
January 28, 2026	February 25, 2026
February 25, 2026	March 25, 2026
March 25, 2026	April 29, 2026
April 29, 2026	May 27, 2026
May 27, 2026	June 24, 2026
June 24, 2026	July 29, 2026
July 29, 2026	August 26, 2026
August 26, 2026	September 30, 2026
September 30, 2026	October 28, 2026
October 28, 2026	November 25, 2026
November 25, 2026	December 30, 2026

ZONING HEARING BOARD SUBMISSION DEADLINE	ZONING HEARING BOARD MEETING DATE
December 2, 2025	January 6, 2026
January 6, 2026	February 3, 2026
February 3, 2026	March 3, 2026
March 3, 2026	April 7, 2026
April 7, 2026	May 5, 2026
May 5, 2026	June 2, 2026
June 2, 2026	July 7, 2026
July 7, 2026	August 4, 2026
August 4, 2026	September 1, 2026
September 1, 2026	October 6, 2026
October 6, 2026	November 3, 2026
November 3, 2026	December 1, 2026

Sewage Fees:

SERVICE	FEE AMOUNT
Soil Probe	$85.00/Probe
6-hole perc test	$300.00
Planning Module Review	$85.00 plus engineer review fees
Sewer Permit Application Fee	$100.00
Sewage Permit Design Review – Minor*	$210.00
Sewage Permit Design Review - Conventional System	$300.00
Sewage Permit Design Review - Alternate System	$500.00
On-Lot System Inspections with Permit Application	$75/Each Inspection
Sewage Enforcement Officer Services	$75/hour
Sewage Pumper Initial Registration Fee	$125.00
Sewage Pumper Yearly Registration Fee	$50.00
5 – Year Extension	$75.00

*Modifications Only (i.e. Component Replacement)

Parking Violation Fines:

VIOLATION	FINE AMOUNT
Vehicle parked more than twelve (12) inches from curb, shoulder	$75.00
Vehicle parked overtime	$75.00
Vehicle parked opposite flow of traffic	$75.00
Vehicle parked in “No Parking” zone	$75.00
VIOLATION	**FINE AMOUNT**
Vehicle parked less than twenty (20) feet from crosswalk	$100.00
Vehicle double-parked	$100.00
Vehicle parked less than thirty (30) feet from stop sign	$100.00
VIOLATION	**FINE AMOUNT**
Keys left in unattended vehicle	$200.00
Vehicle parked on private property without consent of owner	$200.00
Vehicle parked in fire lane	$250.00
Vehicle parked less than fifteen (15) feet from hydrant	$250.00
Vehicle parked so as to block private driveway or garage	$200.00
Vehicle parked on sidewalk	$200.00
Vehicle parked in crosswalk	$200.00
Vehicle parked in an intersection	$200.00
Vehicle parked in a traffic lane	$200.00
Vehicle abandoned for period in excess of forty-eight (48) hours or parked on street without current registration or inspection	$200.00

Parking of commercial vehicle in residential area	$200.00
Parking in areas designated as “No Parking” during snow emergency	$200.00

Right to Know Fees:

Paper copies 8 ½” X 11” & 8 ½” X 14” * shall be 25 cents per page per side, for B&W copies. Color copies shall be 50 cents per page per side. The certification of a record is $5 per record. Specialized documents including, but not limited to, blue prints, color copies, and non - standard sized documents shall be charged the actual cost of production. If mailing is requested, the cost of postage will be charged. If the transfer of files to a USB drive is requested, the cost of an 8GB USB drive will be charged. The township reserves the right to require prepayment for documents if the estimated charges for said documents are $100.00 or more.

*Above 1K copies=20 cents/page

Returned Check Fees:

Pequea Township will charge a fee of $50.00 (fifty dollars) to cover bank charges, administrative fees, and any other fees and charges incurred by the municipality for any check that is returned to the Township due to insufficient funds, an account being closed, or for any other reason. The Township has the right to refuse payment by check from anyone who has previously had a check that was returned to the Township.

RESOLVED, this fifth day of January 2026, by the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF PEQUEA
LANCASTER COUNTY, PENNSYLVANIA

By: Harry D. Lehman, III
Chairman, Board of Supervisors

Attest: ___Jennifer L. Robinson__
Secretary

[TOWNSHIP SEAL]