Pequea Township
Zoning Hearing Board Application

Application Type: ☐ **Special Exception** ☐ **Variance** ☐ **Appeal from Determination**

Please Read the Following:

Please complete each part of this application **and pay the application fee of $1,250.00 (Resident) or $1,350.00 (Non-Resident)** ***(Make check payable to Pequea Township)***

Section 1705.3 (Special Exception), or 1705.4 (Variance) of the Pequea Township Zoning Ordinance requires that each application must be accompanied with a number of items, including:

- A site plan with sufficient detail and accuracy to demonstrate compliance with all applicable provisions of the Ordinance.
- Please submit eight sets of plans.
- Sign the application.

If you do not submit everything that the Ordinance requires, your hearing may not be scheduled or your application may be denied for failure to comply with these requirements.

This application is a legal document to be utilized in a quasi-judicial hearing. Solanco Engineering Associates does not provide legal advice and cannot assist in the completion of this application. Applicants shall seek legal counsel and/or services of a land planning consulting firm for assistance if required.

Name of Applicant: _____

Address of Applicant:_____

Phone Number of Applicant:_____ Email: _____

Owner's Name *(print)* *and* Signature of Owner:_____
(I authorize the Applicant to make this application)

Address of Owner:_____

Address of property involved:_____

In what zoning district is the property located?_____

Variance Request: (complete *only* if applying for a *Variance*)

Explain the purpose for which a Variance is being sought: _____

_____

What section(s) of the Zoning Ordinance are impossible for you to comply with? _____

What is the hardship on which your application is based? _____

_____

How does the hardship prevent you from using your property in a manner permitted by the Zoning Ordinance?

_____

Special Exception Request: (complete *only* if applying for a *Special Exception*)

Explain the purpose for which a Special Exception is being sought: _____

_____

What section(s) of the Zoning Ordinance allow the Special Exception that you are requesting? _____

Appeal from Determination or Notice of Violation: (complete *only* if applying for an *Appeal*)

What is the decision you are appealing from? _____

What is the date of the decision that you are appealing from? _____

If you are appealing a Notice of Violation, attach the notice to this appeal form.

Please read and agree to the following:

- ❑ I have read Section 1705.3 (Special Exception) and/or Section 1705.4 (Variance) of the Pequea Township Zoning Ordinance, and I know what I must do in order to submit a complete application.
- ❑ I have included eight sets of scaled drawings, drawn to scale, showing the actual dimensions and shape of the lot, the size, location and dimensions of the proposed use, building or alteration.
- ❑ My application includes a written description of the proposed use.
- ❑ I have read Section 1705.3 (Special Exception) and/or Section 1705.4 (Variance) of the Pequea Township Zoning Ordinance regarding Special Exceptions and/or Variances.

I hereby apply for a Variance and/or Special Exception. I agree to pay the filing fee and understand that I have no right to expect a hearing to be scheduled until I have paid the fee and filed the necessary documentation as required by the Pequea Township Zoning Ordinance. I have read the forgoing and affirm that it is true and correct and to the best of my personal knowledge, or information and belied. I verify that all the statements made in the forgoing are true and correct and that false statements may subject me to the penalties of 18 Pa. C.S. Section 4904.

Applicant's Signature:_____ Date:_____

ADDENDUM to the APPLICATION

Please remember that you are responsible for paying one-half of the court reporter fee for each date of the hearing until a decision is reached and officially rendered.

Return to:

Mark A. Deimler, PE, Building Code Official/Zoning Officer
Solanco Engineering Associates
103 Fite Way, Suite C
Quarryville, PA 17566

Phone: 717-786-0355