BOARD OF SUPERVISORS MEETING- January 21, 2026

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on January 21, 2026 at the Pequea Township Municipal Building

Present at the meeting:
Harry Lehman- Chairman
Tom Haas- Vice-Chairman
Jeff Kreider- Supervisor-absent
Eric Lucas-Supervisor
Mike Novak-Supervisor
Dawn Rineer-Township Administrator

Others present:
Catie Wenczel Gary Wenczel
Brenden Curry-LNP John Michener
Tim Kuntz Brad Shenk
Rick Harvey

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- The Radcliff Road bridge demolition was completed at the end of 2025.

MINUTES of PREVIOUS MEETINGS

1. Consider approving the minutes of the December 17, 2025 Board of Supervisors Meeting

Supervisor Lucas moved to approve the minutes of the December 17, 2025 Board of Supervisors Meeting. Supervisor Novak seconded the motion. All voted in favor.

2. Consider Approving the minutes of the January 05, 2026 BOS Reorganizational Meeting.

Supervisor Lucas moved to approve the minutes of the January 05, 2026 BOS Reorganizational Meeting. Supervisor Novak seconded the motion All voted in favor.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve the Treasurer's Report: checks #16052-16090 from the General Fund/check #4419 from the Payroll Checking Account/checks #2298-2300 from the Recreation Fund. Supervisor Novak seconded the motion. All voted in favor.

PUBLIC COMMENTS: (following Chairman Lehman's synopsis of the 15 agenda)

Items on the agenda: none

Items not on the agenda: none

OLD BUSINESS: none

NEW BUSINESS

1. Appoint an Emergency Management Liaison

Chairman Lehman moved to appoint Michael Novak as emergency management liaison. Supervisor Lucas seconded the motion. All voted in favor.

2. Consider Hiring Part-Time Office Personnel for Document Scanning

Chairman Lehman moved to hire Donna Hershey and Deb McMichael effective 1/26/2026 at the rate of $18.00 per hour. Supervisor Novak seconded the motion. All voted in favor.

3. Consider Approval of West Willow Fire Company and New Danville Fire Company 2026 Fundraisers

Supervisor Novak moved to approve the fundraisers for the West Willow and New Danville Fire Companies. Supervisor Lucas seconded the motion. All voted in favor.

4. Set Zoning Hearing Board Solicitor's Rate of Pay

Supervisor Novak moved to set the solicitor's rate of pay at $165.00 per hour for 2026. Chairman Lehman seconded the motion. All voted in favor.

5. Consider Approval of Soccer Shots Spring, Summer, and Fall Schedule

Chairman Lehman moved to approve Soccer Shots Spring, Summer, and Fall use of Silver Mine Park. Supervisor Lucas seconded the motion**.** All voted in favor.

6. Consider Approving Purchase of a Dump Trailer for Silver Mine Park

Vice-Chairman Haas moved to purchase a B-Wise single axle dump trailer from Pine Hill Trailers in the approximate amount of $5,105.00. Supervisor Novak seconded the motion. All voted in favor.

7. Discuss Bid Packages for Budgeted Funds for Road and Bridge Work (Equipment Rental-Paving)

Vice-Chairman Haas moved to authorize the secretary to advertise the acceptance of bid packages regarding equipment rental for paving and any additional roads and repair. Chairman Lehman seconded the motion. All voted in favor.

(General Fund)

Millwood Rd.- leveling course only
Sprecher Rd.- leveling and wearing courses

8. Discuss Bid Packages for Budgeted Road and Bridge Work (Tar and Chip)

Vice-Chairman Haas moved to authorize the secretary to advertise the acceptance of bid packages regarding tar & chip and any additional roads and repairs. Supervisor Lucas seconded the motion. All voted in favor.

TAR&CHIP (Highway Fund)

Newswanger Rd.	Stoney Lane
Eckman Rd.	Lyndale Rd.
Brenneman Rd.	Byerland Church Rd.
Short Lane	Hill Rd.
Benedict Rd.	Clearview Rd.
Herrville Rd.	Silver Mine Rd.
Beverly Rd.	Run Valley Rd.
Radcliff Rd.	Tanyard Rd.

9. Consider Destruction of Documents that Comply with PA Municipalities Record Retention Schedule Through 2025 via Resolution #770-2026

Supervisor Novak moved to approve **Resolution #770-2026.** Chairman Lehman seconded the motion. All voted in favor.

10. Consider Approval for Permanent PDFA Electronic Records via Resolution #771-2026

Supervisor Novak moved to approve **Resolution #771-2026.** Supervisor Lucas seconded the motion. All voted in favor.

11. Consider Approval of the Stormwater Management Plan for Joseph Stoltzfoos-SEA Review #2-1141 Millwood Road

Chairman Lehman moved to extend the Joseph Stoltzfoos stormwater management plan to March 31, 2026. Supervisor Lucas seconded the motion. All voted in favor.

12. Consider Approval to Reclassify PNC Account to Defer Charges

Chairman Lehman moved to approve the reclassification of PNC account to defer charges. Supervisor Lucas seconded the motion. All voted in favor.

13. Consider Approval to Open a New PNC Account to Maximize Investment Opportunities

Chairman Lehman moved to authorize the township's treasurer to open a new PNC account to maximize investment opportunities. Supervisor Novak seconded the motion. All voted in favor.

14. Consider Approval to Replace Township building Roof

Vice-Chairman Haas moved to approve Elmer's Roofing for replacement of the township office building's roof in the approximate amount of $17,600.00. Supervisor Lucas seconded the motion. All voted in favor.

15. Consider Approval for Penn Manor Youth Baseball/Softball Spring and Fall Use of Silver Mine Park

Supervisor Novak moved to approve the Penn Manor Youth Baseball/Softball Spring and Fall use of Silver Mine Park. Vice-Chairman Haas seconded the motion. All voted in favor.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table
Pequea Township Road Department- Roadmaster Report on table.
Lancaster Inter-Municipal Committee- last meeting 12/10/25, next meeting 2/11/26
Suburban Lancaster Sewer Authority- last meeting 2/18/25; next meeting1/29/26
Zoning/Code Enforcement Officer-
Pequea Township Board of Auditors-Last meeting 1/6/26-Reorganization
Pequea Township Zoning Hearing Board- last meeting 1/6/26-Reorganization
Pequea Township Planning Commission- last meeting 5/28/25
Pequea Township Safety Committee- last meeting 1/7/26; next meeting 2/4/26
Pequea Township Emergency Management-

Meeting adjourned at 7:18 PM

Respectfully submitted,

Robert Reidenbach

Robert Reidenbach, Township recording secretary